

**INFOCLEAN Staffing Calculator**  
Copyright 2019, KnowledgeGen, LLC. Reset Save/Recall Enter Area or Building: \_\_\_\_\_

**1 Wage Information**

Cleaner's Wage: \_\_\_\_\_ \$-  
Project Wage: \_\_\_\_\_ \$-  
Benefit %: \_\_\_\_\_ 0.0%  
FTE Hours: \_\_\_\_\_ 2080

Enter the number of hours that one full time equivalent works in a year. The default is 2,080 (40 hours per week times 52 weeks).

**2 Project Work (enter sq.ft. for each task)**

Carpet Cleaning: \_\_\_\_\_ Cleanings per Year: \_\_\_\_\_ Carpet Cleaning Cost: \$-  
Scrub and Recoat (2 Coats): \_\_\_\_\_ Cleanings per Year: \_\_\_\_\_ Scrub & Recoat Cost: \$-  
Strip and Recoat: \_\_\_\_\_ Coats: 0 Cleanings per Year: \_\_\_\_\_ Strip & Recoat Cost: \$-  
Total Yearly Cost of Project Work: \$-

**3 Daily Cleaning Tasks (enter fixtures for the restroom and sq.ft. for all other tasks)**

Restrooms-Fixtures: 0 Service Days per Week: 0 Cleanings per Day: 1 Restroom Cleaning Cost: \$-  
Detail Vacuum: 0 Detail Vac Cost: \$-  
Traffic/Spot Vacuum: 0 Traffic Vac Cost: \$-  
Dusting: 0 Dusting Cost: \$-  
Trash: 0 Trash Cost: \$-  
Dust Mop: 0 Dust Mop Cost: \$-  
Damp Mop: 0 Damp Mop Cost: \$-  
Spot Mop: 0 Spot Mop Cost: \$-  
Auto-Scrub: 0 Auto Scrub Cost: \$-  
Burnish: 0 Burnish Cost: \$-  
Spray Buff: 0 Spray Buff Cost: \$-

**4 Annual Labor Summary**

Daily Cleaning Tasks  
Labor Cost-Daily Tasks: \$-  
Daily Cleaning Labor Hours: 0.00  
Full Time Equivalents (FTE): 0.00

Additional Tasks  
Labor Cost-Additional Tasks: \$-  
Additional Task Labor Hours: 0.00  
Full Time Equivalents (FTE): 0.00

Project Work  
Labor Cost-Project Work: \$-  
Project Work Labor Hours: 0.00  
Full Time Equivalents (FTE): 0.00

Totals (Daily+Additional+Project)  
Total Labor Cost: \$-  
Total Labor Hours: 0.00  
Full Time Equivalents (FTE): 0.00

**1 Wage Information**

Cleaner's Wage: \_\_\_\_\_ \$13.00  
Project Wage: \_\_\_\_\_ \$-  
Benefit %: \_\_\_\_\_ 25.0%  
FTE Hours: \_\_\_\_\_ 2080

Enter the number of hours that one full time equivalent works in a year. The default is 2,080 (40 hours per week times 52 weeks).

**2 Project Work (enter sq.ft. for each task)**

Restroom Cleaning Cost: \$5,699.36  
Detail Vac Cost: \$7,599.15  
Traffic Vac Cost: \$3,518.13  
Dusting Cost: \_\_\_\_\_

Cleaner's wage is used to calculate daily cleaning costs. Calculation is based on frequency of service days per week and cleaning per day.

**1 Wage Information**

Cleaner's Wage: \_\_\_\_\_ \$13.00  
Project Wage: \_\_\_\_\_ \$18.00  
Benefit %: \_\_\_\_\_ 25.0%  
FTE Hours: \_\_\_\_\_ 2080

Project wage will be used to calculate project cleaning costs.

**2 Project Work (enter sq.ft. for each task)**

Carpet Cleaning: 25000 Cleanings per Year: 2 Carpet Cleaning Cost: \$2,250.00  
Scrub and Recoat (2 Coats): 30000 Cleanings per Year: 1 Scrub & Recoat Cost: \$2,250.00  
Strip and Recoat: 35000 Coats: 2 Cleanings per Year: 1 Strip & Recoat Cost: \$3,780.00  
Total Yearly Cost of Project Work: \$8,280.00

**1 Wage Information**

Cleaner's Wage: \$13.00  
 Project Wage: \$18.00  
 Benefit %: 25.0%  
 FTE Hours: 2080

**2 Project Work (enter sq.ft. for each task)**

Carpet Cleaning: 25000 sq.ft., Cleanings per Year: 2, Cost: \$2,250.00  
 Scrub and Recoat (2 Coats): 30000 sq.ft., Cleanings per Year: 1, Cost: \$2,250.00  
 Strip and Recoat: 35000 sq.ft., Coats: 2, Cleanings per Year: 1, Cost: \$3,780.00  
**Total Yearly Cost of Project Work: \$8,280.00**

**3 Daily Cleaning Tasks (enter fixtures for the restroom and sq.ft. for all other tasks)**

Restrooms-Fixtures: 27, Service Days per Week: 5, Cleanings per Day: 1, Cost: \$5,699.36  
 Detail Vacuum: 18000 sq.ft., Service Days per Week: 3, Cleanings per Day: 1, Cost: \$7,599.15  
 Traffic/Spot Vacuum: 10000 sq.ft., Service Days per Week: 5, Cleanings per Day: 1, Cost: \$3,518.13

**4 Annual Labor Summary**

Daily Cleaning Tasks: Labor Cost-Daily Tasks \$16,816.64, Daily Cleaning Labor Hours 1,034.87, Full Time Equivalents (FTE) 0.50  
 Additional Tasks: Labor Cost-Additional Tasks \$-, Additional Task Labor Hours 0.00, Full Time Equivalents (FTE) 0.00  
 Project Work: Labor Cost-Project Work \$8,280.00, Project Work Labor Hours 368.00, Full Time Equivalents (FTE) 0.18  
**Totals (Daily+Additional+Project): Total Labor Cost \$25,096.64, Total Labor Hours 1,402.87, Full Time Equivalents (FTE) 0.67**

**4 Annual Labor Summary**

Daily Cleaning Tasks	
Labor Cost-Daily Tasks	\$16,816.64
Daily Cleaning Labor Hours	1,034.87
Full Time Equivalents (FTE)	0.50
Additional Tasks	
Labor Cost-Additional Tasks	\$-
Additional Task Labor Hours	0.00
Full Time Equivalents (FTE)	0.00
Project Work	
Labor Cost-Project Work	\$8,280.00
Project Work Labor Hours	368.00
Full Time Equivalents (FTE)	0.18
Totals (Daily+Additional+Project)	
Total Labor Cost	\$25,096.64
Total Labor Hours	1,402.87
Full Time Equivalents (FTE)	0.67

InfoClean allows you to add additional tasks, select cleaner's wage or project wage to calculate the cost for these tasks.

Main | **Add More Tasks** | Adjust Production Rates | Graphs | Instructions | Workloading Overview

Additional Tasks	# of Units to Clean (Pieces, Units, or Areas)	Time to Complete the Task in Minutes	Times the Task will be Done in a Year	Hours per Year	Cost per Year	Select Wage Rate
Trash transportation	3	24	356	427.20	\$6,942.00	<input checked="" type="radio"/> Cleaner's <input type="radio"/> Project
	0	0	0	-	\$-	<input checked="" type="radio"/> Cleaner's <input type="radio"/> Project

**Adjust Production Rates**

Defaults rates are indicated. If a default value is not specified then 100% is the default. All rate adjustments are made in 5% increments of the base rate.

The default production rates are shown below. While they are based on extensive research and are believed to be accurate, you should always conduct your own times studies and validate the rates that you are using.

Task	Rate	Unit
Restrooms	3	Minutes/Fixture
Detail Vac	6,000	Sq. Ft./Hour
Traffic Vac	12,000	Sq. Ft./Hour
Trash	15,000	Sq. Ft./Hour
Dusting	15,000	Sq. Ft./Hour
Dust Mop	20,000	Sq. Ft./Hour
Damp Mop	5,000	Sq. Ft./Hour
Spot Mop	30,000	Sq. Ft./Hour
Auto Scrub	10,000	Sq. Ft./Hour
Burnishing	9,000	Sq. Ft./Hour
Spray Buff	1,500	Sq. Ft./Hour

Adjustable tasks and their default rates:

- Restroom Fixtures: 2.00 (Default: 3 minutes/fixture)
- Dust Mop: 20,000 (Default: 100%)
- Dusting: 15,000 (Default: 100%)
- Damp Mop: 5,000 (Default: 100%)
- Auto-Scrub: 10,000 (Default: 100%)
- Burnishing: 9,000 (Default: 100%)
- Spray Buff: 1,500 (Default: 100%)
- Carpet Care: 500 (Default: 100%)
- Stripping: 250 (Default: 250 sq.ft./hour)
- Refinish: 2,500 (Default: 2500 sq.ft./hour)
- Scrub/Recoat: 300 (Default: 300 sq.ft./hour)

**The production rates behind the calculations can be adjusted. The default values are set at 100% and are based on ISSA's 540 Cleaning Times.**

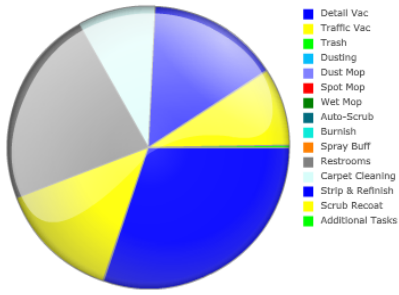
Choose different equipment from the drop down menu.

Select the appropriate equipment to be used for your task.

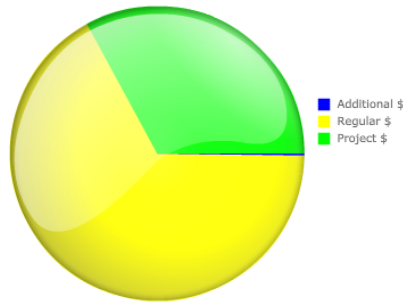
Available equipment options for Dust Mop:

- Dust Mop Default
- Dust Mop with 12" Mop using Dust Treatment Chemical
- Dust Mop with 18" Mop using Dust Treatment Chemical
- Dust Mop with 24" Mop using Dust Treatment Chemical
- Dust Mop with 30" Mop using Dust Treatment Chemical
- Dust Mop with 36" Mop using Dust Treatment Chemical
- Dust Mop with 42" Mop using Dust Treatment Chemical
- Dust Mop with 48" Mop using Dust Treatment Chemical
- Dust Mop with 60" Mop using Dust Treatment Chemical
- Dust Mop with 72" Mop using Dust Treatment Chemical

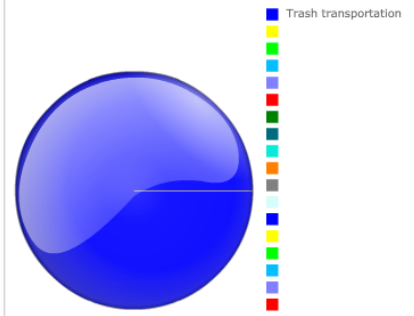
Cleaning Task Allocation



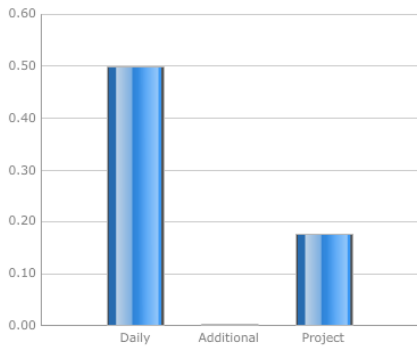
Task Allocation: Project/Daily/Additional Dollars per Year



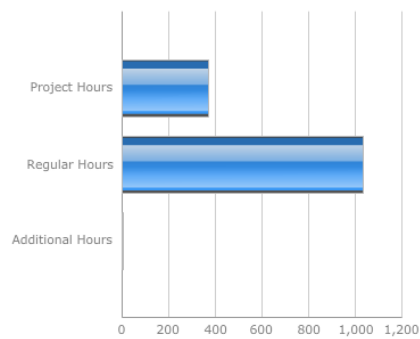
Additional Tasks



FTEs By Position



Task Allocation: Project/Daily/Additional Hours per Year



Project Work Hours per Year

