OSHA COMPLIANCE CHECKLIST

Prepared by

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Lincolnwood, Il 60646-1799
# OSHA Compliance Checklist -
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Introduction

In 1970, Congress passed the Occupational Safety and Health Act with the goal of providing, "so far as possible every working man and woman in the Nation safe and healthful working conditions and to preserve our human resources." Since that time, the Occupational Safety and Health Administration (OSHA) has promulgated hundreds of standards designed to promote safe and sanitary workplaces. OSHA statistically has been successful in improving the quality of American workplaces, but also has been criticized for the complicated nature of its health and safety standards.

Recognizing the frustration that many employers experience when dealing with OSHA standards, ISSA has prepared the following "OSHA Compliance Checklist." The checklist facilitates compliance with various OSHA standards by providing a straight-forward means of determining compliance. Specifically, the checklists provide threshold questions to determine whether the specific standard applies to your workplace. If the standard applies to your workplace, the subsequent questions present a step-by-step checklist for compliance which corresponds to the format of the standard as it appears in the Code of Federal Regulations. Please note that this publication is not an exhaustive review of each and every OSHA standard. Rather, the standards included in the checklist represent the standards most frequently cited by OSHA, as well as standards that have specific applications in the cleaning and maintenance industry.

Distributors and other suppliers may want to utilize this checklist as a value-added service to their customers. Whether you provide your customer with a copy of portions of the checklist, or provide the customer with advice, please consider this checklist to be part of your value-added approach to sales. After all, the OSHA regulations apply to the customer’s workplace as well, and it is this type of consultative selling which will distinguish your company from the competition.

Finally, as a precautionary note, the checklists are intended to provide comprehensive information on OSHA standards, but should not be used as a substitute for the actual text. Legal liability may result from company conduct that is found to be unlawful. If you would like a copy of any of the OSHA standards, or any additional information, feel free to contact ISSA’s Legislative Affairs Department at 800/225-4772.
Does your company:

_____ Employ 11 or more individuals? If yes, please continue:

_____ Maintain OSHA Form 200, the Log and Summary of Occupational Injuries?

_____ Post OSHA Form 200 from February 1 until March 1?

_____ Complete, when necessary, OSHA Form 101, Supplementary Record of Occupational injuries and Illnesses?

_____ Retain occupational injury and illness records for 5 years?

All companies, regardless of the number of employees or type of business, must:

_____ Report to the nearest OSHA office, within 8 hours, any incident which results in a work-related fatality, or which results in the hospitalization of three or more employees.
Walking and Working Surfaces
- 29 CFR Subpart D -

OSHA’s general industry standards set forth safety requirements for walking and working surfaces. Among other things, OSHA standards address general housekeeping for walking and working surfaces, requirements for aisles and passageways, and floor loading protection. In addition, OSHA standards also cover guard rails, ladders, and other working surfaces. The first checklist in this section was created by ISSA and specifically addresses the OSHA requirements.

In addition, ISSA is fortunate to supplement this section with a reprint of an OSHA Self-Inspection Checklist for Walking and Working Surface Requirements as prepared by Traction Plus, Inc., Bedford, TX, a leader in floor safety.

This comprehensive checklist was prepared by Traction Plus at the request of OSHA and addresses employee training, hazard identification, flooring and stairs, matting, housekeeping procedures, and footwear. This checklist goes above and beyond mere OSHA requirements and addresses other regulatory concerns such as those issued pursuant to the Americans with Disabilities Act. Questions related to this checklist should be directed to Russell Kendzior, President, Traction Plus, Inc., Bedford, TX; 817/685-7184. (FAX 817/685-0057).
Walking and Working Surfaces
- 29 CFR Subpart D -

Does your company:

_____  Maintain all passageways, storerooms, and service rooms in a clean, orderly and sanitary condition?

_____  Maintain all floors in a dry condition, or, when wet processes are utilized, use the appropriate drainage system, mats, grating, etc.?

_____  Ensure that there are no protruding nails, splinters, holes or loose boards in every floor, work place and passageway?

_____  Ensure that all aisles and passageways are appropriately maintained, marked, and are sufficiently wide where mechanical equipment is used?

_____  Installed the required covers and/or guardrails to protect employees from pits, ditches, tanks, etc.?

_____  Marked each floor and/or roof with the maximum load rating limits?

_____  Guarded each floor and wall opening with the appropriate safety device?

_____  Installed standard stair railings or handrails on every flight of stairs with four or more risers?

_____  Installed approved, fixed industrial stairs where employees' work operations require regular travel between levels?

_____  Use approved portable ladders in conjunction with the appropriate safety precautions?

_____  Installed cages or a ladder safety device on fixed ladders longer than 20 feet up to a maximum unbroken length of 30 feet?

_____  Provided the required landing platforms for fixed ladders longer than 20 feet?

_____  Regularly inspect all ladders, and ensure that the pitch of fixed ladders does not exceed 90 degrees?

_____  Use scaffolding in an approved manner?

_____  Use manually propelled ladder stands and scaffolds in an approved manner?

_____  Secure all portable dock boards?

OSHA SELF-INSPECTION CHECKLIST
WALKING AND WORKING SURFACE REQUIREMENTS
Reprinted with the permission of:
Traction Plus, Inc.
Bedford, TX
Each year thousands of workers are injured as a result of slip and fall accidents. Many could have been prevented. Slip and fall occur for many different reasons. However, steps can be taken to ensure maximum workplace safety.

Both the U.S. Justice Department and Labor Department have set minimum safety standards for walkway safety which are under OSHA and ADA. To date, a field test for measuring slip-resistance has not yet been standardized. Therefore, the term “slip resistant” is somewhat ambiguous and difficult to quantify. Real world definitions ultimately depend on individual accident occurrences and slip-resistance can be quantified in actual claims over time.

The following checklist can best be used as a method of minimizing slip and fall occurrences using readily available resources.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Yes</th>
<th>No</th>
<th>Requirements</th>
<th>Action/Comment</th>
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<tbody>
<tr>
<td>Hazard Identification</td>
<td></td>
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<td>Post caution signs for all wet floors. Select signs with large open bottoms to cover hazards.</td>
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<td>Mop up tracked-in rain or spilled liquids.</td>
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<td>Sweep up loose debris.</td>
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<td>Clean up chemical spills using an appropriate absorbent material.</td>
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<td>Use floor signs that are above knee height and visible from 360 degrees and locate them near doorways leading outside.</td>
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<td>Eliminate chronic hazards by implementing design changes and frequent equipment inspection/servicing.</td>
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<td>Relocate improperly stored materials.</td>
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<td>Secure electrical wiring running across the floor with tape.</td>
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<td>Repair leaking refrigerators/ice machines.</td>
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<td>Patch parking lot potholes.</td>
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<td>Mark all physical hazards, including inclines and drop-offs using yellow paint.</td>
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<tr>
<td>Flooring and Stairs</td>
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<td>Use appropriate flooring material for the environment, selecting materials with high coefficient of friction (C.O.F.) values (0.7 or greater).</td>
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<td>Inspect flooring surfaces for holes, chips or other trip hazards and make necessary repairs.</td>
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<td>Use non-slip stair treads and landings with abrasive stair nosing.</td>
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<td>Matting</td>
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<td>Use absorbent walk-off mats at all doorways leading to the outside.</td>
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<td>Use low-profile, highly abrasive matting in areas where grease and oil are present.</td>
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<td>Thick mats should be constructed with beveled yellow edges to minimize tripping.</td>
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<td>Subject</td>
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<tr>
<td>Matting (continued)</td>
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<td>Use mats with a non-slip backing on wet surfaces to reduce “surf-boarding.”</td>
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<tr>
<td>Cleaning Chemicals</td>
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<td>Use a chemical treatment specifically designed to enhance slip-resistance</td>
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<td>without harming the floor in high risk areas.</td>
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<td>Select a floor cleaner which enhances slip-resistance and does not leave a</td>
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<td>slippery soap residue, rinsing thoroughly with clean water after use.</td>
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<td>Housekeeping Procedures</td>
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<td>Keep all work environments, passage ways, storerooms and service rooms clean,</td>
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<td>sanitary and orderly.</td>
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<td>Keep workroom floors clean and as dry as possible. Where wet processes are</td>
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<td>used, provide drainage, false floors, platforms, mats or other dry standing</td>
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<td>places where practical.</td>
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<td>Keep floors, working places and passage ways free of protruding nails, splinters, holes, loose boards or tiles.</td>
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<td>Employee Training</td>
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<td>Practice sound record keeping by keeping a cleaning log, including products</td>
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<td>used, surfaces cleaned, when and whom tasks are performed, and cleaning</td>
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<td>procedures. (A documented floor safety program is key to fighting accusations</td>
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<td>of negligence.)</td>
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<td>Footwear</td>
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<td>Uniformly train employees to established safety procedures, stressing that</td>
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<td>safety if everyone’s job and offering ongoing education and training as</td>
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<td>necessary.</td>
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<td>Provide all employees with a consistent level of product usage training, and</td>
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<td>ask your cleaning chemical manufacturer for instructional video tapes, charts,</td>
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<td>seminars and other training materials.</td>
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<td>Post written slip/fall prevention and accident handling policies employee</td>
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<td>bulletin boards.</td>
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<td>Keep a training log for each employee to sign which acknowledges that they</td>
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<td>were trained on the company’s comprehensive slip/fall prevention strategy,</td>
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<td>which consists of floor cleaning/treatment products &amp; maintenance procedures.</td>
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<td>Provide a reward system for employees who promote positive safety promotions.</td>
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<td>Be specific when recommending appropriate safety footwear and select only</td>
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<td>slip-resistant soles.</td>
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<td>Require the shoe manufacturer to produce data as it relates to performance.</td>
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<td>Provide employees with access to slip-resistant footwear and make it a job</td>
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<td>requirement.</td>
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Means of Egress

- 29 CFR Subpart E -

Does your building:

____ Have a sufficient number of exit routes which allow for prompt and convenient escape in case of emergency?

____ Prohibit the placing of locks or devices which would prevent emergency egress?

____ Have exit routes which are understandable and clearly visible?

____ Have exit signs with lettering that measures at least 6 inches high and 3/4 inch wide?

____ Label doors "Not an Exit" on those doors which may be misconstrued as an exit?

____ Provide adequate and reliable illumination for exits?

____ Provide a free-standing alarm system which can warn occupants of fire or other hazards when the hazard is not visible?

____ Ensure that all exit routes and routes to the public space outdoors are maintained free from obstructions or impediments?

____ Maintain, where provided, the automatic sprinkler system, the fire detection and alarm system, exit lighting, and fire doors?

____ Utilize components, i.e. fire resistance doors, that comply with the standard?
Emergency Action Plan
- 29 CFR §1910.38 -

Does your company either:

(1) Seek an exemption from HAZWOPER's "emergency response by employees" provision (see page 15) by, among other obligations, providing an emergency action plan? OR, is your company:

(2) Required to comply with the Process Safety Management of Highly Hazardous Chemicals standard?\(^1\) - If the answer to either of these questions is “yes,” please continue.

Does your company:

____  Maintain at the workplace and make available a copy of the emergency action plan, in writing, unless the company employs less than 10 individuals (if less than 10, the plan may be verbally communicated to employees)?

____  Include the following elements in the emergency action plan:

• Emergency escape procedures and emergency escape route assignments?
• Procedures to be followed by employees who remain to operate critical plant operations before they evacuate?
• Procedures to account for all employees after emergency evacuation has been completed?
• Rescue and medical duties for those employees who are to perform them?
• The preferred means of reporting fires and other emergencies?
• Names or regular job titles of persons or departments who can be contacted for further information or explanation of responsibilities under the plan?
• The type of evacuation to be used in emergency circumstances?

____  Have an employee alarm system which complies with 29 CFR §1910.165?

____  Designate and train a sufficient number of people to assist in the safe and orderly emergency evacuation of employees?

____  Review the emergency action plan with each employee when: the plan is first created, whenever the employee's responsibilities under the plan change, and/or whenever the plan is changed?

____  Review with each employee, upon initial assignment, the portions of the plan which the employee must know in order to protect him or herself in case of emergency?

\(^1\) The Process Safety Management standard, found at 29 CFR §1910.119, contains provisions which are designed to prevent or minimize the consequences of a release of toxic, reactive, flammable, or explosive chemicals. The standard applies to facilities that utilize specified chemicals at threshold amounts. Please contact ISSA for more information.
Has your company:

_____  Determined whether the employees handle, store, or use flammable or combustible liquids with:

_____  Ensured that flammable and combustible liquids are stored only in approved:
containers, portable tanks, storage cabinets, and/or storage rooms?

_____  If the liquid(s) is stored in a storage cabinet, ensured that not more than 60 gallons of Class I
and/or Class II liquids, or not more than 120 gallons of Class III liquids, are stored in
an individual cabinet?

_____  If the liquid(s) is stored in a storage room, confirmed that the room was constructed in
accordance with NFPA 251-1969?

_____  Confirmed that flammable and/or combustible liquids are stored in the proper amounts and
configuration as set forth in the standard?

_____  Placed suitable fire control devices, such as portable fire extinguishers, at locations
where flammable or combustible liquids are stored?

_____  Prevented the storage of flammables and combustibles with materials that react with water?

* Please note: the standard also establishes specific requirements for the following facilities: industrial
plants, bulk plants, service stations, processing plants, refineries, chemical plants and distilleries.
Personal Protective Equipment
- 29 CFR Subpart I -

Does your company:

_____ Conduct workplace hazard assessments to determine if hazards are present, or likely to be present, which require the use of personal protection equipment?

_____ Certify in writing that a workplace hazard assessment has been performed?

_____ Abstain from using personal protective equipment as a substitute for engineering, work practice and/or administrative controls?

_____ Select and provide suitable personal protection equipment which will protect employees from existing hazards?

_____ Ensure that the personal protective equipment properly fits employees and that the employees use the equipment?

_____ Ensure that personal protective equipment is maintained in a sanitary and reliable condition?

_____ Ensure that employee-owned equipment is adequate and properly maintained?

_____ Ensure that defective and/or damaged equipment is not used?

_____ Certify in writing that the company has trained each of the covered employees on the use of personal protective equipment, including when it is necessary, what type is necessary, how it is to be worn, what its limitations are, as well as its proper care, maintenance, useful life and disposal?

* The standard also discusses specific requirements for different types of personal protective equipment including: eye and face protection, respiratory protection, head protection, foot protection, electrical protective equipment, and hand protection.
Does your company:

_____ Employ individuals who must work in confined spaces which pose health or safety hazards as defined by 29 CFR §1910.146? If yes, please continue (such spaces are classified as permit-required confined spaces).

_____ Inform exposed employees and contractors of the existence, location, and danger posed by permit-required confined spaces?

_____ Prevent unauthorized employees from entering permit-required confined spaces?

_____ Implement the written, permit-required confined space program for covered employees?

_____ Ensure that entry permits contain all of the required information?

_____ Have the entry supervisor sign and post (or otherwise make available to entrants) the completed entry permit?

_____ Retain each canceled entry permit for at least 1 year to facilitate the review of the confined space program?

_____ Train all employees who are required to work in permit-required confined spaces before the employees enter the space?

_____ Train the employee who will serve as the attendant outside of the confined space?

_____ Train the entry supervisor?

_____ Train the rescue service personnel?

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2 A permit-required confined space is defined as any one of the following: a space that contains or has a potential to contain a hazardous atmosphere, OR, a space that contains a material that has the potential for engulfing an entrant, OR, a space which has an internal configuration such that an entrant could be trapped or asphyxiated by inwardly converging walls or by a floor which slopes downward and tapers to a smaller cross-section, OR a space that contains any other recognized serious safety or health hazard.
Portable Fire Extinguishers

_____ Have (1) a total evacuation policy used in conjunction with an emergency action plan and a fire prevention plan which satisfy 1910.38, and (2) no portable fire extinguishers in the workplace? If yes, please stop here.

_____ Provide (1) portable fire extinguishers which are not intended for employee use, and (2) have an emergency action plan and a fire prevention plan which satisfy 1910.38? If yes, only the testing, inspection and maintenance provisions of this standard apply.

_____ Maintain annually the portable fire extinguishers that employees would be expected to use in the workplace?

_____ Inspect monthly the portable fire extinguishers that employees would be expected to use in the workplace?

_____ Hydrostatically test portable fire extinguishers with methods prescribed by the standard?

_____ Properly select, distribute and locate the extinguishers?

_____ Train employees on how to use safely the extinguishers?

Standpipe and Hose Systems

_____ Have Class II or III standpipe systems where required by the standard? If yes, please continue.

_____ Ensure that the systems(s) is readily available and in proper working condition?

_____ Ensure that each standpipe hose is equipped with a shut-off type nozzle?

_____ Ensure that the system(s) can provide 100 gallons of water per minute for at least 30 minutes?

_____ Ensure that the system(s) is hydrostatically tested before being placed in service?

_____ Ensure that each system is properly maintained, including an annual inspection?

Automatic Sprinkler Systems

_____ Have sprinkler systems that were installed for property protection only? If yes, please stop here.

_____ Constructed the system in compliance with the National Fire Protection Association's standard 13, or in compliance with the National Board of Fire Underwriters' standard, depending upon when the system was built?

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3 Note: OSHA does not require employers to establish fire brigades, however, in the event that your company opts to form a brigade, there are specific requirements. Please contact ISSA for further information.
Properly maintain and annually inspect the systems using approved test methods?

Have a sprinkler system that provides at least one automatic water supply capable of providing design water flow for at least 30 minutes?

Have a sprinkler system that allows for at least 18 vertical inches between the system and material below?

Fixed Extinguishing Systems

Have fixed extinguishing systems as may be required by an OSHA standard? If yes, please continue.

Are the extinguishing systems designed and approved for use on the specific fire hazards they are expected to control?

Notify employees when an extinguishing system becomes inoperable and take the necessary precautions to assure employee safety until the system is repaired?

Have, except for where discharge from a system is immediately recognizable, an alarm or signaling system in areas of discharge that sufficiently alerts employees as to an extinguishing system's activation?

Enforce procedures to prevent employees from entering into discharge areas where the condition of the area is hazardous to employee safety or health?

Post caution signs at the entrance to, and inside of, areas protected by extinguishing systems which use substances in hazardous concentrations?

Have an authorized individual annually inspect each system?

Check, semi-annually, the weight and pressure of refillable containers (and the weight of nonrefillable containers)?

Fire Detection Systems

Have a fire detection system as required by any OSHA standard? If yes, please continue?

Use approved devices that are maintained in operable condition by an authorized individual?

Restore each fire detection system to normal operable condition after each test or alarm?

Protect fire protection devices from corrosion and physical impact?

Utilize a detection system which activates a fire suppression or extinguishment system? If yes, is the system designed to respond in time to control the fire?

Please Note: OSHA has substance specific standards for fixed extinguishing systems that use dry chemical, gaseous agents, water spray and/or foam, as well as for total flooding systems. Contact ISSA for further information.
Have a system designed to warn employees? If yes, is the system designed and installed to provide for adequate warning for safe escape of employees?

Have a sufficient number of fire detection devices as set forth by the standard?

**Employee Alarm System**

Have an employee alarm system as required by any OSHA standard, i.e. HAZWOPER? If yes, please continue.

Have an alarm system that utilizes approved components, and that is capable of providing employees with sufficient notice to escape?

Explain to each employee the preferred means of reporting emergencies, i.e. by phone, or by activating an alarm?

Have an authorized individual test the reliability and adequacy of non-supervised employee alarm systems every two months?

Have an authorized individual test the reliability and adequacy of all supervised employee alarm systems at least annually?

Maintain all systems in an operating condition, especially after each test, alarm or repair?

Keep any manually operated actuation devices used in employee alarms unobstructed, conspicuous and readily accessible?
Does your company:

_____ Provide safe clearance for mechanical handling equipment?

_____ Appropriately mark permanent aisles and passageways?

_____ Limit in height and properly stack materials that are stored in tiers?

_____ Maintain storage areas so that they are free from accumulation of materials that present hazards such as tripping or fire?

_____ Use a forklift(s) or other powered industrial truck?  If yes, please continue.

_____ Use the 'appropriate' type of powered industrial truck (forklift, etc..) given the conditions of the facility in which it will be used?

_____ Ensure that all powered industrial trucks bear a label indicating that the truck is laboratory approved?

_____ Prohibit, without manufacturer approval, modifications of powered industrial trucks which affect capacity and/or safe operation?

_____ Equip all high lift rider trucks with overhead guards where overhead lifting is performed (unless operating conditions do not permit)?

_____ Attach a vertical load back rest extension on powered industrial trucks if the load presents a hazard of falling back onto the operator?

_____ Follow the requirements for battery changing and charging areas?

_____ Require drivers of powered industrial trucks to slow down and sound the horn at cross aisles and other areas where vision is obstructed?

_____ Train the operators of powered industrial trucks?

_____ Ensure that all unattended trucks are shut off, with the brakes set, controls neutralized, and load engaging device fully lowered?

_____ Regularly inspect all industrial powered trucks and take out of service any truck which requires service?

_____ Prohibit unauthorized personnel from riding on powered industrial trucks?

Materials Handling & Storage
- 29 CFR Subpart N -
Lockout/Tagout
- 29 CFR §1910.147 -

Does your company:

_____ Have employees who service and/or maintain machines in which the unexpected start-up or the release of stored energy could cause injury to the employee? If yes, please continue.

_____ Have an energy control program?

_____ Follow written energy control procedures designed to control potentially hazardous energy sources whenever workers perform activities covered by the standard?

_____ Use locks as energy-isolating devices unless tags would provide protection at least as effective as locks and would assure full employee protection, or unless the energy source is not capable of being locked out?

_____ Ensure that all newly purchased equipment is lockable?

_____ Ensure that all lockout/tagout devices are durable, standardized, substantial, and identifiable?

_____ Provide effective, initial employee training and retraining as necessary?

_____ Certify in writing that all employees covered by the standard have been trained?

_____ Conduct periodic inspections at least annually to assure that the energy control procedures are properly implemented and that the affected employees are familiar with their responsibilities?

_____ Certify in writing that the periodic inspections have been performed?

_____ Follow the additional safety requirements when: machines need to be tested or repositioned during servicing, OR outside personnel are at the worksite, OR servicing or maintenance is performed by a group, OR shift or personnel changes occur?
Does your company:

______ Employ individuals who may be exposed to hazardous chemicals in the workplace? If yes, please continue.

Has your company:

______ Obtained a copy of the rule?
______ Read and understood the requirements?
______ Assigned responsibility for tasks?
______ Prepared an inventory of chemicals?
______ Ensured that containers are labeled?
______ Obtained an MSDS for each chemical?
______ Prepared a written hazard communication program?
______ Established procedures to maintain the program?
______ Made MSDSs available to the workers?
______ Conducted worker training?
______ Established procedures to evaluate effectiveness?
______ Provided customers with appropriate MSDSs?

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5 This checklist is provided by OSHA in Appendix E to the Hazard Communication Standard.
Has your company:

_____ Determined whether any employees are involved in:
  - Clean-up operations of hazardous waste;
  - Treatment, storage or disposal of hazardous waste; or
  - Emergency response operations for the release of, or substantial threat of release of, hazardous substances\(^6\)
  -- If any of the employees are involved in these activities, please continue.

_____ Developed a safety and health program?

_____ Evaluated the site to identify potential hazards?

_____ Implemented a site control program to protect employees from contamination?

_____ Conducted employee training?

_____ Conducted medical surveillance?

_____ Adopted necessary measures to reduce exposure levels below established limits?

_____ Conducted air monitoring?

_____ Created an informational program identifying key personnel and the requirements of this standard?

_____ Implemented a decontamination procedure?

_____ Developed an emergency response plan to handle possible on-site emergencies?

_____ Developed an off-site emergency plan designed to coordinate emergency action by the local response services?

\(^6\) The term hazard substance includes, but is not limited to, any substance listed under section 101(14) of CERCLA, any substance listed by the U.S. Department of Transportation under 49 CFR 172.101, or hazardous waste as defined by the HAZWOPER standard.
Asbestos Standard
- 29 CFR §1910.1001 -

Does your company:

_____ Employ individuals who are, or may reasonably be expected to be, exposed to asbestos or to presumed asbestos containing materials? If yes, please continue.

_____ Conduct initial monitoring of air quality in the workplace where employees are, or may reasonably be expected to be, exposed to airborne concentrations of asbestos at or above the permissible limit(s)?

_____ Inform affected employees of the results from the initial monitoring?

_____ Identify "regulated areas" (areas where the airborne concentrations of asbestos exceed the permissible limit(s))?

_____ Prohibit the sanding of asbestos-containing floors?

_____ Strip finished floors using only wet methods and low abrasion pads at a speed lower than 300 rpm?

_____ Burnish or dry buff asbestos-containing flooring only if the flooring has sufficient finish so that the pad cannot contact the asbestos-containing material?

_____ Provide, when necessary, respirators and respiratory protection training?

_____ Provide and properly maintain protective clothing and/or equipment when employees are exposed to airborne concentrations of asbestos that exceed the permissible limit(s), or when the possibility of eye irritation exists?

_____ Provide clean changing rooms, showers and lunchrooms for employees who work in regulated areas?

_____ Inform employees of the location of asbestos or presumed asbestos containing material, and properly label all substances containing asbestos?

_____ Train employees who perform housekeeping functions in buildings that contain, or are presumed to contain, asbestos AND/OR all employees who are exposed to airborne concentrations of asbestos that exceed the permissible limit(s)?

_____ Follow the prescribed housekeeping practices?

_____ Conduct required medical surveillance and retain the specified records?
Does your company:

- Employee individuals whose noise exposures equal or exceed an 8-hour time-weighted-average of 85 dBA? If yes, please continue.  

- Monitor employee exposure to all noise within an 80 - 130 dBA range, and then notify employees of the results?

- Provide audiometric testing for the employees which reveals whether hearing loss is being prevented by the employer's hearing conservation program?

- Provide hearing protectors to all employees who are exposed to an 8-hour time-weighted-average of 85 dBA or more?

- Train annually those employees who are exposed to the 8-hour time-weighted-average on the specified topics set forth in the standard?

- Maintain noise exposure measurements for at least 2 years?

- Maintain employee audiometric test results for the duration of the affected employee’s employment?

- Make available a copy of the OSHA Occupational Noise Exposure Standard?

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7 For the reader's reference, 85 dBA is roughly the equivalent of the noise emitted by a heavy truck. Vacuum cleaners usually are measured at approximately 75 dBA.
Bloodborne Pathogens
- 29 CFR §1910.1030 -

Does your company:

_____ Employ individuals who could reasonably be anticipated to come in contact with blood or other potentially infectious materials? If yes, please continue.

_____ Have a written exposure control plan that is updated at least annually?

_____ Implement universal precautions?

_____ Implement appropriate engineering controls such as biosafety cabinets?

_____ Enforce appropriate work practices such as hand washing after removing gloves that were exposed to body fluids?

_____ Supply personal protective equipment if there is still a possibility of exposure after work practices and engineering controls have been implemented?

_____ Follow specified procedures to ensure that the workplace is kept in a clean and sanitary condition?

_____ Make the Hepatitis B vaccine available?

_____ Provide a follow-up medical evaluation after an exposure incident?

_____ Label with the universal biohazard symbol all containers that contain blood, regulated waste, or other potentially infectious material?

_____ Provide the required training program?

_____ Establish and maintain training and medical records for each employee with occupational exposure?