CLEANING AND DISINFECTING EQUIPMENT IN WORKPLACE ENVIRONMENTS

To keep commercial cleaning equipment free from the novel coronavirus (SARS-CoV-2) and avoid cross contamination, facility managers and staff should clean and disinfect all equipment after each use.

Maintain equipment by regularly cleaning and disinfecting all surfaces, including:

- **Tanks**
  After collection tanks in floor care machines become full, properly dispose of and/or treat (if applicable) the contents and clean out the tank.

- **Filters**
  Clean and replace vacuum filters as needed. Use vacuums with high efficiency particulate air (HEPA) filters to trap the virus. While removing and disposing of the dirty vacuum filter, use caution in all your handling practices.

- **Hoses**
  Wipe down the outer surface of all hosing and clean the inside of hoses.

- **Brushes**
  Remove any brushes from the machine, clean and disinfect brushes, and allow to dry.

- **Machine Parts and Cords**
  Clean and disinfect all parts of cleaning equipment that come in direct contact with surfaces or floors, including cords.

Always consult the manufacturer for machine cleaning recommendations and follow best practices:

- **Use Caution when Cleaning Electrical Equipment**
  Never use high-pressure liquid sprays on electrical equipment or soak this type of equipment in liquids.

- **Treat Waste with Caution**
  Waste generated during the cleaning process may be considered hazardous. Dispose of it based on local hazards waste regulations.

- **Final Touches**
  After each use, clean and disinfect all high-touch surfaces on equipment (handles, grips, buttons, etc.) and make sure to follow the recommended contact time for the disinfectant product used.

Cleaning and disinfecting machines thoroughly is equally as important as keeping workers safe and healthy.

- **72 hours**
  Ideally, the amount of time that should pass before employees clean an area that has been exposed to coronavirus. If the area is also disinfected, no wait time is needed.

- **PPE**
  Provide personal protective equipment (PPE) to all cleaning staff, including but not limited to gloves, face masks, eye protection, and gowns.

- **20 seconds**
  The amount of time workers should wash their hands with soap and water after touching a surface or cleaning machine.

REMEMBER! DON’T TOUCH YOUR EYES, NOSE, AND MOUTH!