



Reportable Long Service Leave

Traditionally Long Service Leave is a period of paid leave granted to employees in recognition of a long period of service to an employer. This is governed across Australia by State and Territory Legislation, so each state is different. <https://ausleave.com.au/> is the site that will show you the link to all of the different states and territory's information. Each state has a different calculation and rate, for example, ACT is 1.20%, Queensland is 0.75% and NSW is 1.7%

Portable Long Service Leave was born in certain industries for employees that would not be able to or wouldn't stay with one employer long enough to accrue long service leave. Basically this means that Long Service Leave can be taken from employer to employer as long as an employee stays within the industry.

Basically each employer will report regularly the number of service days recorded, and once an employee has recorded 10 years of time employment they are entitled.

Victoria The big Change!

The Portable Long Service Leave Scheme from 1st July 2019 commences in Victoria for employees working in contract cleaning, security and community services.

From 1st July 2019 Businesses who employ workers must register as an Employer with the Portable Long Service Authority. <https://www.vic.gov.au/portable-long-service>. The quarterly return commences in October 2019 and all workers will be sent a registration pack from the authority with all of their membership details from November onwards. The quarterly returns need to be lodged every quarter, in October, January, April and July each year. The return will contain the following:

- All workers who have worked in that quarter
- The days they have worked during the quarter
- The pay they received during the quarter

The calculation for the quarterly contribution is based on each workers ordinary pay multiplied by the levy for their industry.

1.80% for Contract cleaning.

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